# Trustees' Report for the year ended 31 March 2022 (Draft)

# Structure, Governance and Management

The Blackdown Support Group is a registered charity, an unincorporated association. The Committee may have 12 members who are 'Trustees' of the charity. The Trustees are elected / re-elected at the AGM. The Treasurer and Secretary are also elected at the AGM. The Chairman and Vice Chairman are elected at the next committee meeting following the AGM. The Trustees are responsible for the strategic direction and services delivered by the charity. The Committee has regular meetings and allows co-option of relevant professionals, currently a local GP. We currently employ four parttime staff: our charity Manager; two admin clerks who maintain the day-to-day running of the office and bookings for clients; and a Well-Being Officer providing support and advocacy. Our Manager is responsible for the day-to-day activities of the charity together with the recruitment, training and support of volunteers and developing close links with local stakeholders to ensure co-operative working to enhance the service delivery. Volunteers contribute their time and skills in many different ways.

### **Governing Document**

The charity's Constitution sets out the objectives and area of benefit of the Blackdown Support Group. The charity works according to the Constitution's guidance. This Constitution is publicly available via our website (blackdownsupportgroup.org.uk), along with our Vision and Mission Statements

### **Recruitment and appointment of new Trustees**

New Trustees are recruited by the Trustees and manager and receive induction. We consider the skills, expertise and interests that may be beneficial to the charity. Trustees can be co-opted until their election at the next AGM.

# **Trustee Induction and Training**

The Trustees are all involved with the work of the charity. New Trustees are offered training to familiarise themselves with the charity, its objectives and the context within which it operates.

### **Risk Management**

The Trustees regularly conduct reviews of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate any risks the charity might face. Internal control risks are minimised by the implementation of procedures for the authorisation of all transactions and projects. These procedures are periodically reviewed and updated to ensure that they continue to meet the needs of the charity.

### **Objectives and Activities**

The object of the Support Group is to support and improve the well-being and independence of those living in the local area, and to preserve and protect good health by providing or assisting in services not normally provided by the statutory authorities.

The following services are provided by the Blackdown Support Group:

- Transport to health appointments, social activities and prescription deliveries. Escorts may be available for medical appointments.
- Provision of community social events such as Lunch Clubs and Coffee Mornings
- > Befriending, visiting, help with shopping and respite for carers.
- Mentoring: trained volunteers provide a structured support system for those who may need help following a bereavement, accident, or following a period of physical or mental health.

> Advocacy and assistance with form filling and benefit advice are provided

Social activities have been reinstated following relaxation of restrictions imposed during the pandemic, though some areas are taking longer to recover than others. There is a regular foot care clinic. Wheelchairs are available for loan and a vehicle with disabled access is available to hire.

The day-to-day administration and leadership is undertaken by our charity Manager who is supported by our office and booking clerks who work flexibly to maintain our services. Our small staff team co-ordinate the needs of our clients and the charity activities and supervise and support the large number of volunteers who generously contribute their time and skills.

Training needs of staff and volunteers are provided according to changes in legislation and policy. The charity is working with other local organisations to ensure updating and training is provided in a consistent and cost-effective way.

# **Financial Review**

The charity's income for the year ending 31 March 2022 totalled £78,297. Resources expended in the year totalled £63,488. Funds brought forward at the beginning of the year totalled £565,305 and those carried forward on 31 March 2022 are £587,084.

# **Investment Policy**

Our Investment Policy states: The charity will continue to hold six months turnover in cash or its equivalent to cover day-today needs. Funds in excess of that required for the next six months, or received in lump sums from legacies or donations are invested. The Charity adopts a total return (income and capital growth) approach to investment, although it accepts that the principal source of return will be income. In the absence of any qualified Trustee to directly oversee individual investment decisions, the Charity have appointed an approved external Investment Management Company in order to perform this task, with regular Trustee oversight and direction.

# Website

The website has been fully revamped during 2022 and gives details of our staff team and Trustees. The website also allows access to the charity's constitution, vision and mission statements, and its policies. Our website, blackdownsupportgroup.org.uk is regularly updated giving details of the charity activities and fundraising events.

# **Requests for Support**

Our Trustees are kept aware of guidance and advice from the Charity Commission. We work closely with other local charities and organisations who may share in the delivery of services within the Blackdown Hills. We are granted the use of an office on the premises of the Blackdown Medical Practice which promotes close and co-operative working with the primary National Health Service provider in the area. We have sought and taken, professional advice and services from local businesses regarding investments, accounting systems and payroll services.

# **Future Prospects**

There are likely to be further cuts and reduction in funding from statutory bodies in the next few years. The long-term aftereffects of the pandemic on our services are still unclear however the Trustees will work to ensure the continuation and expansion of services as far as is possible, and work with other stakeholders to enhance services and deliver the optimum level of benefit to those in our catchment area. The Trustees have initiated Strategy meetings to review the scope and priorities of the Group's activities.

The Trustees will consider alternative avenues for raising funds and to promote the charity.

Approved by the Trustees and signed on its behalf by:

Chairman: Martin Saxton

Date: September 2022

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(An unincorporated charity) Financial statements for the year ended 31 March 2022

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# Reference and administrative details

Charity name	Blackdown Support Group
Charity registration number	1013514
Charity office	The Surgery Station Road Hemyock Cullompton Devon EX15 3SF
Trustees	V Norton
	S Folland
	H Stallard
	D Perrott
	N Dowson
	D Major
	B Morris
	G Girling
	M Saxton
Independent examiner	Robert Cadwallader FCA

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# Independent Examiner's Report to the Trustees of Blackdown Support Group

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 3 to 10.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under s. 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under s. 144 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under s. 152(5) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the Charity Commission's Directions. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with s. 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act,

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ET Cadudlel

Robert Cadwallader F.C.A.

**\\** July 2022

# Statement of financial activities (including income and expenditure account and statement of comprehensive income) for the year ended 31 March 2022

		2022 £	2021 £
Income		-	-
Donations and legacies	2	14,326	118,403
Grants	3	15,566	27,863
Subscriptions and contributions	4	28,582	12,488
Fundraising	5	2,036	1,945
Investment income		17,231	58,874
Other income		556	160
Total income		78,297	219,733
Expenditure			
Staff costs	6	34,977	31,147
Volunteers costs		953	1,861
Fundraising costs	7	781	791
Office costs	8	6,611	3,250
Service delivery costs	9	18,115	8,840
Sundry expenses		186	130
Depreciation		1,865	1,865
Total expenditure		63,488	47,884
Net gains/(losses) on investments		6,970	16,679
Net (expense)/ income and net movement on funds		21,779	188,528
Reconciliation of funds			
Total funds brought forward		565,305	376,777
Total funds carried forward		587,084	565,305

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### Balance Sheet as at 31 March 2022

			2022		2021
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets	12		1,866		3,731
Investments	13		535,354		504,894
Current assets					
Prepayments	14	6,235		1,103	
Cash at bank and in hand		45,179		56,537	
Cualitana Amounto falling					
Creditors: Amounts falling due within one year	15	(1,550)		(960)	
Net current assets/(liabilities)			49,864		56,680
Net assets			587,084		565,305
The funds of the Trust:					
Restricted funds	16		10,250		10,250
Unrestricted funds					
Designated funds	16		444,010		444,010
General funds	16		132,824		111,045
Total Trust funds	16		587,084		565,305

Approved by the Trustees on 11July 2022 and signed on their behalf by:

Mark Sal.

Trustee

The notes on pages 5 to 10 form an integral part of these financial statements

### Notes to the financial statements for the year ended 31 March 2022

### **1** Accounting policies

### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

### **Income and endowments**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

### **Donations and legacies**

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured. No gifts in kind were received during the year (2021 - fnil).

### **Deferred** income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the Charity has unconditional entitlement.

### **Investment** income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### **Raising funds**

These are costs incurred in attracting voluntary income and the management of investments.

### Notes to the financial statements for the year ended 31 March 2022

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### Charitable activities

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment but not accrued as expenditure.

Governance costs include the costs of the preparation and examination of the statutory accounts, the costs of Trustee meetings and the cost of any legal advice to the Trustees on governance or constitutional matters. These costs are included within charitable expenditure.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

### Fund accounting policy

Unrestricted income funds are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the Charity, and which have not been designated for other purposes.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Designated funds are unrestricted funds set aside at the discretion of the Trustees for specific purposes.

Further details of each fund are disclosed in note 14.

### Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Charity does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the Charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

### **Realised gains and losses**

All gains and losses are taken to the Statement of Financial Actives as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

### Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **Creditors and provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

# Notes to the financial statements for the year ended 31 March 2022

# 2 Donations and legacies

		2022	2021
	General donations	11,647	8,619
	Legacies	1,000	109,200
	Gift aid	765	-
	Footcare services	679	464
	Wheelchairs	235	120
		14,326	118,403
3	Grants		
	Grants from local authorities	12,668	13,794
	Local parishes and community funds	2,899	14,069
		15,566	27,863
4	Subscriptions and contributions		
	Involve	14,732	-
	Courier receipts from Blackdown Practice	5,400	5,400
	Westbank	5,897	5,897
	Hire charges for Kangoo transport	1,325	471
	Subscriptions	810	720
	Booking fees	418	-
		28,582	12,488
5	Fundraising		
	Other	813	1,945
	Lunch and tea clubs – net surplus	1,223	-
		2,036	1,945
6 S	taff costs		
	Wages and salaries	34,456	31,090
	Travel costs and mileage claims	124	44
	Training	397	. 13
		34,977	31,147

# Notes to the financial statements for the year ended 31 March 2022

		2022	2021
7	Fundraising Costs		
	Fundraising costs	-	495
	Lunch and Tea Club costs	781	296
		781	791
8	Office costs		
	Stationery, postage, telephone etc	2,073	1,467
	Office general admin costs	3,584	1,428
	IT support	375	-
	Insurances	462	257
	Bank Charges	117	98
		6,611	3,250
9	Service delivery costs		
	Vehicle running costs	2,008	1,041
	Footcare costs	559	240
	Prescription deliveries	394	1,465
	Wellbeing co-ordinator	7,797	510
	Courier mileage costs	2,837	2,431
	Phoenix carers	-	40
	Covid 19 expenses	2,498	3,113
	Wheelchair maintenance	76	-
	Sitting service expenses	46	-
	30 <sup>th</sup> Birthday celebrations	696	-
	Bereavement support group	380	-
	Vaccine clinic mileage	824	
		18,115	8,840

### 10 Related party transactions

No remuneration was paid to any of the Trustees for the year ended 31 March 2022 nor the year ended 31 March 2021. The Trustees are reimbursed for out of pocket expenses.

### 11 Taxation

No tax charges have arisen in the Charity.

# Notes to the financial statements for the year ended 31 March 2022

# 12 Tangible fixed assets

	Motor Vehicle £
Cost	
As at 1 April 2021 & 31 March 2022	9,326
Depreciation	
As at 1 April 2021	5,595
Depreciation charge	1,865
As at 31 March 2022	7,460
Net book value	
As at 31 March 2022	1,866
As at 31 March 2021	3,731

# 13 Investments held as fixed assets

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	Investments £
Market value	-
As at 1 April 2021	504,894
Additions	23,490
Unrealised Gains	6,970
As at 31 March 2022	535,354

All investment assets were held in the UK. The investment income reported is net of fund management charges for the year of £3,467.

14	Debtors		£
	Prepayments and accrued income	6,235	1,103
15	Creditors: amounts falling due within one year		£
	Accruals and deferred income	1,550	960

# Notes to the financial statements for the year ended 31 March 2022

# 16 Funds Reconciliation

Funds Reconcination	A £	at 1 April 2021 £	0	Resources expended	Other recognised Gains/ (losses) £	At 31 Mar 2022 £
Restricted Funds						
Charity stewards, UK Trust grant		2,000	-	-	-	2,000
Sitting Service		8,250	-	-	-	8,250
		10,250				10,250
Unrestricted Funds						
Designated funds		<b>aa</b> aaa				22 000
Equipment replacement		22,000	-	-	-	22,000
Emergency operating fund		71,000	-	-	-	71,000
Major legacies		351,010	-	-	-	351,010
General funds		111,045	78,297	(63,488)	6,970	132,824
	_	565,305	78,297	(63,488)	6,970	587,084

	ł	At 1 April 2020		Resources expended	Other recognised Gains/ (losses)	At 31 Mar 2021
	£	£	£	•	£	£
Restricted Funds						
Charity stewards, UK Trust grant		2,000	-	-	-	2,000
Sitting Service		-	8,250	-	-	8,250
	-	2,000	8,250			10,250
Unrestricted Funds Designated funds						
Equipment replacement		22,000	-	-	-	22,000
Emergency operating fund		71,000	-	-	-	71,000
Major legacies		241,810	109,200	-	-	351,010
General funds		39,967	102,283	(47,884)	16,679	111,045
	-	376,777	219,733	(47,884)	16,679	565,305
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(An unincorporated charity) Financial statements for the year ended 31 March 2022

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# Reference and administrative details

Charity name	Blackdown Support Group
Charity registration number	1013514
Charity office	The Surgery Station Road Hemyock Cullompton Devon EX15 3SF
Trustees	V Norton
	S Folland
	H Stallard
	D Perrott
	N Dowson
	D Major
	B Morris
	G Girling
	M Saxton
Independent examiner	Robert Cadwallader FCA

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# Independent Examiner's Report to the Trustees of Blackdown Support Group

I report on the accounts of the charity for the year ended 31 March 2022, which are set out on pages 3 to 10.

### Respective responsibilities of trustees and examiner

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It is my responsibility to:

- examine the accounts under s. 144 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under s. 152(5) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the Charity Commission's Directions. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with s. 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act,

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

ET Cadudlel

Robert Cadwallader F.C.A.

**\\** July 2022

# Statement of financial activities (including income and expenditure account and statement of comprehensive income) for the year ended 31 March 2022

		2022 £	2021 £
Income		-	-
Donations and legacies	2	14,326	118,403
Grants	3	15,566	27,863
Subscriptions and contributions	4	28,582	12,488
Fundraising	5	2,036	1,945
Investment income		17,231	58,874
Other income		556	160
Total income		78,297	219,733
Expenditure			
Staff costs	6	34,977	31,147
Volunteers costs		953	1,861
Fundraising costs	7	781	791
Office costs	8	6,611	3,250
Service delivery costs	9	18,115	8,840
Sundry expenses		186	130
Depreciation		1,865	1,865
Total expenditure		63,488	47,884
Net gains/(losses) on investments		6,970	16,679
Net (expense)/ income and net movement on funds		21,779	188,528
Reconciliation of funds			
Total funds brought forward		565,305	376,777
Total funds carried forward		587,084	565,305

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### Balance Sheet as at 31 March 2022

			2022		
	Note	£	£	£	£
Fixed assets					
Tangible fixed assets	12		1,866		3,731
Investments	13		535,354		504,894
Current assets					
Prepayments	14	6,235		1,103	
Cash at bank and in hand		45,179		56,537	
Cualitana Amounto falling					
Creditors: Amounts falling due within one year	15	(1,550)		(960)	
		*			
Net current assets/(liabilities)			49,864		56,680
Net assets			587,084		565,305
The funds of the Trust:					
Restricted funds	16		10,250		10,250
Unrestricted funds					
Designated funds	16		444,010		444,010
General funds	16		132,824		111,045
Total Trust funds	16		587,084		565,305

Approved by the Trustees on 11July 2022 and signed on their behalf by:

Mark Sal.

Trustee

The notes on pages 5 to 10 form an integral part of these financial statements

### Notes to the financial statements for the year ended 31 March 2022

### **1** Accounting policies

### Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

### **Income and endowments**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

### **Donations and legacies**

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured. No gifts in kind were received during the year (2021 - fnil).

### **Deferred** income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the Charity has unconditional entitlement.

### **Investment** income

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

### Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### **Raising funds**

These are costs incurred in attracting voluntary income and the management of investments.

### Notes to the financial statements for the year ended 31 March 2022

.....continued

### Charitable activities

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Grants offered subject to conditions which have not been met at the year-end date are noted as a commitment but not accrued as expenditure.

Governance costs include the costs of the preparation and examination of the statutory accounts, the costs of Trustee meetings and the cost of any legal advice to the Trustees on governance or constitutional matters. These costs are included within charitable expenditure.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

### Fund accounting policy

Unrestricted income funds are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the Charity, and which have not been designated for other purposes.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Designated funds are unrestricted funds set aside at the discretion of the Trustees for specific purposes.

Further details of each fund are disclosed in note 14.

### Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

The Charity does not acquire put options, derivatives or other complex financial instruments.

The main form of financial risk faced by the Charity is that of volatility in equity markets and investment markets due to wider economic conditions, the attitude of investors to investment risk, and changes in sentiment concerning equities and within particular sectors or sub sectors.

### **Realised gains and losses**

All gains and losses are taken to the Statement of Financial Actives as they arise. Realised gains and losses on investments are calculated as the difference between sales proceeds and their opening carrying value or their purchase value if acquired subsequent to the first day of the financial year. Unrealised gains and losses are calculated as the difference between the fair value at the year end and their carrying value. Realised and unrealised investment gains and losses are combined in the Statement of Financial Activities.

### Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **Creditors and provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

# Notes to the financial statements for the year ended 31 March 2022

# 2 Donations and legacies

		2022	2021
	General donations	11,647	8,619
	Legacies	1,000	109,200
	Gift aid	765	-
	Footcare services	679	464
	Wheelchairs	235	120
		14,326	118,403
3	Grants		
	Grants from local authorities	12,668	13,794
	Local parishes and community funds	2,899	14,069
		15,566	27,863
4	Subscriptions and contributions		
	Involve	14,732	-
	Courier receipts from Blackdown Practice	5,400	5,400
	Westbank	5,897	5,897
	Hire charges for Kangoo transport	1,325	471
	Subscriptions	810	720
	Booking fees	418	-
		28,582	12,488
5	Fundraising		
	Other	813	1,945
	Lunch and tea clubs – net surplus	1,223	-
		2,036	1,945
6 S	taff costs		
	Wages and salaries	34,456	31,090
	Travel costs and mileage claims	124	44
	Training	397	13
		34,977	31,147

# Notes to the financial statements for the year ended 31 March 2022

		2022	2021
7	Fundraising Costs		
	Fundraising costs	-	495
	Lunch and Tea Club costs	781	296
		781	791
<b>8</b> .	Office costs		
	Stationery, postage, telephone etc	2,073	1,467
	Office general admin costs	3,584	1,428
	IT support	375	-
	Insurances	462	257
	Bank Charges	117	98
		6,611	3,250
9	Service delivery costs		
	Vehicle running costs	2,008	1,041
	Footcare costs	559	240
	Prescription deliveries	394	1,465
	Wellbeing co-ordinator	7,797	510
	Courier mileage costs	2,837	2,431
	Phoenix carers	-	40
	Covid 19 expenses	2,498	3,113
	Wheelchair maintenance	76	-
	Sitting service expenses	46	-
	30 <sup>th</sup> Birthday celebrations	696	-
	Bereavement support group	380	-
	Vaccine clinic mileage	824	
		18,115	8,840

### 10 Related party transactions

No remuneration was paid to any of the Trustees for the year ended 31 March 2022 nor the year ended 31 March 2021. The Trustees are reimbursed for out of pocket expenses.

### 11 Taxation

No tax charges have arisen in the Charity.

# Notes to the financial statements for the year ended 31 March 2022

# 12 Tangible fixed assets

	Motor Vehicle £
Cost	
As at 1 April 2021 & 31 March 2022	9,326
Depreciation	
As at 1 April 2021	5,595
Depreciation charge	1,865
As at 31 March 2022	7,460
Net book value	
As at 31 March 2022	1,866
As at 31 March 2021	3,731

# 13 Investments held as fixed assets

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	Investments £
Market value	-
As at 1 April 2021	504,894
Additions	23,490
Unrealised Gains	6,970
As at 31 March 2022	535,354

All investment assets were held in the UK. The investment income reported is net of fund management charges for the year of £3,467.

14	Debtors		£
	Prepayments and accrued income	6,235	1,103
15	Creditors: amounts falling due within one year		£
	Accruals and deferred income	1,550	960

# Notes to the financial statements for the year ended 31 March 2022

## 16 Funds Reconciliation

Funds Reconcination	A £	at 1 April 2021 £	0	Resources expended	Other recognised Gains/ (losses) £	At 31 Mar 2022 £
Restricted Funds						
Charity stewards, UK Trust grant		2,000	-	-	-	2,000
Sitting Service		8,250	-	-	-	8,250
		10,250				10,250
Unrestricted Funds						
Designated funds		<b>aa</b> aaa				22 000
Equipment replacement		22,000	-	-	-	22,000
Emergency operating fund		71,000	-	-	-	71,000
Major legacies		351,010	-	-	-	351,010
General funds		111,045	78,297	(63,488)	6,970	132,824
	_	565,305	78,297	(63,488)	6,970	587,084

		At 1 April 2020	<b>Incoming</b> resources	Resources expended	Other recognised Gains/ (losses)	At 31 Mar 2021
	£	£	£		£	£
Restricted Funds						
Charity stewards, UK Trust grant		2,000	-	-	-	2,000
Sitting Service		-	8,250	-	-	8,250
						10.250
		2,000	8,250	-	-	10,250
Unrestricted Funds Designated funds						
Equipment replacement		22,000	_	_	_	22,000
Equipment replacement Emergency operating fund		71,000	_	_	_	71,000
Major legacies		241,810	109,200	-	-	351,010
major logacios		211,010	,			,
General funds		39,967	102,283	(47,884)	16,679	111,045
		376,777	219,733	(47,884)	16,679	565,305