



PRIVACY STATEMENT

Who we are

The Blackdown Support Group (BSG) is a charity, and we are registered with the Information Commissioner's Office (ICO). Our purpose is to improve well-being and encourage social interaction, providing support and advice where appropriate to those within the Blackdown Hills who are vulnerable or in need of support.

What we will do with your data

Clients' and volunteers' data will be stored at the BSG office and accessed by our staff and volunteers, and then only as necessary to provide clients with the service or services which they request or receive.

Who will we share it with?

We may need to share personal or special categories of personal information with other helping agencies on a need-to-know basis. This will not be done without the client's consent.

How long we will keep it for

We will keep clients' and volunteers' data for six years following them ceasing to be a client or volunteer of the BSG.

How your data will be securely kept

Clients' and volunteers' data will be stored securely on computers protected by a firewall and passwords. Paper copies will be kept in a locked office.

How to opt out

Clients and volunteers can choose to remove their consent to us keeping their data at any time by contacting the Manager on 01823 681036 or d-icb.bsgadmin@nhs.net. Clients and volunteers will be made aware if the withdrawal of consent will affect the provision of any services they receive.

Review Date: September 2024

Approved by Committee on: 16th September 2025

Signed by Chairman: *G. Gírling*

Next Review Date: September 2026